

FOSTERING CREATIVITY



PERSONAL HEALTH

New Production
Protocols

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Social
DISTANCING
IS HARD
FOR *Social*
BEINGS



Please be
Respectful of
others.

Observe
Physical
Distancing

Maintain
6 feet .

Hello

MJ68

*Dearest
Friends, Family, and Colleagues:*

We miss you and are more than excited to get back to doing what we do best—making fantastic images together.

MJ68 Productions has always been committed to the health and well being of our crew, clients, and all those with whom we work. Now, in light of COVID-19, we are determined to get ahead of the curve in helping guide and develop new protocols for our industry in order to get back to work safely and healthfully.

It is a new day for production and we are all trying to figure out how to paint the picture of what set life looks like. Our team has been talking to medical professionals, consulting trusted on-line resources like the CDC, and speaking with many professionals in every aspect of our industry to see what people are thinking about in creating the new normal.

There are going to be some substantial changes which affect each and every one of us. Health

questionnaires and frequent hand washing will be required. How we all interact with each other on set will need to adjust. The timing of the work day will need to accommodate a slower arrival for each person coming to set. How we eat, snack, handle equipment, everything will be impacted. We have tried our best to consolidate our findings here in this document. It by no means is **THE WORD** on the subject, but the beginnings of a guide for a new way of life on set.

Please pass this around to everyone you know. We are closely monitoring developments and would love any feedback you have to give on the matter. We will be continuously updating this guide to meet the latest standards set by government agencies and our industry at large.

We all are in this together. Let's get back to creating!!!

Trusted Resources

World Health Organization	www.who.int
Workplace Preparedness	www.osha.gov/Publications/OSHA3990.pdf
Testing	https://covid19.lacounty.gov/testing/
Los Angeles General info	www.publichealth.lacounty.gov/media/Coronavirus/
LA County Department of Health: Reopening Protocol for Music, Television and Film Production: Appendix J	https://covid19.lacounty.gov/wp-content/uploads/H00-Appendix-J-Reopening-Protocol-for-Music-Television-and-Film-Production.pdf
Alliance of Motion Picture and Television Producers (IWLMSC-Task-Force): Health and Safety Guidelines, white paper	https://www.filmla.com/wp-content/uploads/2020/06/IWLMSC-Task-Force-White-Paper-6-1-20.pdf
State of CA General info	https://covid19.ca.gov
CDC Reopening Guidelines	https://www.cdc.gov/coronavirus/2019-ncov/downloads/php/CDC-Activities-Initiatives-for-COVID-19-Response.pdf?referrerSource=articleShare
- COVID-19 Information	www.cdc.gov/coronavirus/2019-nCoV/index.html
- Hand washing	www.cdc.gov/healthywater/hygiene/hand/handwashing.html
- Cough and Sneeze Etiquette	www.cdc.gov/healthywater/hygiene/etiquette/coughing_sneezing.html
- Cleaning / Disinfecting	www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html

Clients Please Consider

- Flexibility and compassion need to be at the forefront of everything from pre-production through delivery.
- To allow for a calm and careful approach to production, many are recommending limiting the work day to 10 hours in order to keep the crew rested and immune systems strong.
- Given all of the new protocols for health and hygiene on set, it is reasonable to expect many aspects of set life taking more time.
- It is imperative to consider a reasonable daily shot count to accommodate potentially shorter and slower days, and how this might then affect the number of shoot days for any given production.
- We need to continue to evaluate our old practices in light of what is now currently necessary for cast and crew to feel and remain safe, healthy, and comfortable on set.

Testing COVID 19

MJ68 will offer both PCR Molecular Testing as well as Rapid Antigen Testing at the request and requirements of the Agency and Client for each shoot.

The FDA approved these types of tests for diagnosing a COVID-19 infection:

- **Authorization Related to Medical Information.** To comply with the federal Health Insurance Portability and Accountability Act (HIPAA) and California's Confidentiality of Medical Information Act (CMIA), employers must obtain signed employee authorization forms, in which employees consent to the testing as a condition of their employment or continued employment and authorize the employer to consider the results when determining an employee's eligibility to work (i.e., instructing an employee to stay home from work after testing positive for COVID-19).
- **Confidentiality of Test Results.** COVID-19 test results are considered confidential medical information under both state and federal law. This means that they must be kept in a separate medical file that is viewed only by members of management with a true need to know. Information about employees' test results may not be shared with other employees.

- **PCR test.** Also called a molecular test, this COVID-19 test detects genetic material of the virus using a lab technique called polymerase chain reaction (PCR). A fluid sample is collected by inserting a long swab into your nostril and taking fluid from the back of your nose (nasopharyngeal swab) or inserting a long swab into your throat (throat swab) or spitting into a tube to get a saliva sample. Results may be available in minutes if analyzed onsite or a few days – or longer in locations with test processing delays – if sent to an outside lab. PCR tests are very accurate when properly performed by a health care professional, but the rapid test can miss some cases.
- **Antigen test.** This COVID-19 test detects certain proteins in the virus. Using a long nasal swab (nasopharyngeal swab) or throat swab to get a fluid sample, antigen tests can produce results in minutes. Because these tests are faster and less expensive than PCR tests, antigen tests may be more practical to use for large numbers of people. A positive antigen test result is considered accurate when instructions are carefully followed, but there's an increased chance of false-negative results – meaning it's possible to be infected with the virus but have a negative result. Depending on the situation, the doctor may recommend a PCR test to confirm a negative antigen test result.

Arrival On Set

Everyone on the call sheet will have scheduled arrival times and practice **6 foot distancing** while they line up to check in.

The C19CO will be responsible for taking temperatures and verifying that health questionnaires have been filled out prior to arriving on set. They will also go over all expected health protocols with every visitor to the set each day.

Should 48-hr PCR testing be a requirement for the shoot, the C19CO will ensure that each person on set has been accounted for their results before entering set. On set Antigen tests are at the discretion of the agency/ client and will be administered by a certified entity on the agreed upon schedule based on Agency and client requirements.



Check In

With C19CO

- COVID 19
COMPLIANCE OFFICER



Temperature Check



Health Questionnaire Verified



Release of Liability of Covid -19
Related Illness Verified



Projects or Personnel Requiring
Antigen test Proceed to onsite
Nurse

Personal Protective ive



Equi pment

It will be recommended that everyone bring their own PPE (Personal Protective EQ) from home.

However, MJ68 will always provide suitable masks and hand sanitizer at the check in station. Gloves will be distributed where appropriate. Proper use of gloves is essential for their effectiveness (*link below*). Hand washing and sanitizing is the preferred method for controlling transmission.

More specialized equipment, like full face masks, will be available as needed.

PROPER GLOVE REMOVAL:

<https://www.cdc.gov/vhf/ebola/pdf/poster-how-to-remove-gloves.pdf>

Production



Sanitation



Easily accessible restrooms will be available to each production. Cast and crew will be required to wash their hands with soap and water periodically (recommended every hour).

Hand sanitizer with at least 60% alcohol will be visible and available in multiple areas on set.

Disposable disinfecting wipes will be available and commonly used surfaces can be wiped down by cast and crew before each use.

Production will periodically clean and disinfect the set and basecamp, as need.

All communal areas, tables, etc. must be wiped down periodically with a disinfectant cleaning agent.

COVID-19 safety protocol signage will be posted throughout the set and base camp

Equipment Handling

- 01 . ONLY the department who works with specific gear should handle that gear.
 - Grips handle grip EQ.
 - Electricians handle Electric EQ.
 - Prop Master Handles Props, and so on.
- 02 . Each Department is responsible for cleaning and disinfecting their EQ Each day.
- 03 . ALL walkie talkies will be disinfected nightly .
- 04 . Batteries will be disinfected in-between uses.

- 01 . Only the DIT or Digital Tech will be behind the monitor at any time.
- 02 . Additional stations for each art director or client will need to be provided so they can approve images or footage while maintaining a distance.
- 03 . For those clients and agency that do not wish to attend the shoot, a live feed will be made available so they can review and approve remotely.
- 04 . Producers will need to account for this extra equipment that helps maintain a distance.
- 05 . Each person working is required to keep their personal workstation disinfected throughout the day.

Digital Capture Station

Cater ing

It sounds lonely, but Physical Distancing will apply to meals.

Our protocol will tailor to each shoot in order to provide the best and safest experience we can provide.



6^{FT}



Some possible scenarios:

- 01 . Boxed and individually sealed meals to be distributed.
- 02 . Staggering crew through the meal line.
- 03 . “French Lunch”—individuals can break away as they can to take a 20 minutes break over the course of 2-3 hours.
- 04 . If crew size warrants, we will set up two dining stations on opposite sides of the base camp.

For all Meals Regardless:

- 01 . Only individually wrapped utensils will be provided on set for any dining scenario.
- 02 . Physical Distancing will be strictly enforced.
- 03 . Hand washing stations will be present.

Craft Service

- 01 . There will be a dedicated craft service department who will be working directly with the on set C19CO to help keep the set safe and hygienic.
- 02 . Craft service crew will be required to wash their hands every 30 minutes, as well as before and after they handle food.
- 03 . Only the craft service crew may touch any 5 gallon water dispenser, IF they are available on set.
- 04 . In order to limit the amount of contact with the craft service table or cart, the craft service department will be the only person(s) allowed to touch the craft service table and cart.
- 05 . All foods will be individually wrapped— Bring your own apple, unfortunately.
- 06 . A barrier will be set up between crew and any craft service cart
- 07 . Gloves and a grabber will be required to grab drinks out of any ice cooler

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War drobe



Props

PRODUCTIONS

- 01 . All rented wardrobe will be cleaned before and after use.
- 02 . Only one talent in the trailer at a time.
- 03 . Please note that some vendors will no longer accept returns
- 04 . Consider having talent work in their own clothes—they can work with the stylist and virtually shop through their closets
- 05 . As much as possible, have ONLY the individual talent (preferably) and stylist handle the wardrobe.
- 06 . Glasses and jewelry must be disinfected with a disinfectant which will not cause damage.
- 07 . All props will be disinfected before and after handling by talent.
- 08 . No one but the prop stylist and the talent may handle props

- 01 . PPE must be worn during the entirety of any person to person contact
- 02 . Only one talent in the makeup area at a time
- 03 . Chair and make up area to be disinfected in between each talent
- 04 . Only one brush, applicator, etc per talent
- 05 . All make up should be prepped into individual containers per talent
- 06 . Only remove talent mask when essential
- 07 . All reusable tools, hairbrushes, combs, etc must be disinfected in between uses
- 08 . Talent to remove their own make up to reduce contact
- 09 . Consider having talent show up with their own make-up.

Transport

- 01 . Any need for a pass van will require higher capacity vehicles to allow for more space between riders
- 02 . There will be a limited number of riders allowed per trip—this will extend the amount of shuttle trips it will take to transport an entire crew to locations, and therefore will require more time.
- 03 . The vehicle will be disinfected in between each trip it takes and after each passenger who rides.
- 04 . Windows are to remain open to allow for better ventilation.
- 05 . Driving individually will always be recommended on tech scouts and driving between locations.
- 06 . Individuals must always move their own vehicles

Locations

- 01 . Private locations will require cleaning crews before and after shooting
- 02 . ONLY essential people will be allowed in a private location.
- 03 . Locations must be selected to limit base camp moves

ation

Cast ing

- 01 . When possible, we will cast from card submissions.
- 02 . Once the short list of talent options is selected, talent will submit a current video shot of themselves for further review.
- 03 . If live casting is required, Only one talent is allowed in the casting room at a time. The others will wait at the recommended social distance.
- 04 . Clients should always select a minimum of two back up talent whom we will have on hold in the event the hero becomes unavailable
- 05 . Both Hero talent and back up selections will be called the day before they are due on set to check their health and availability.

Plan



*“We at MJ68 Productions value your input and feedback as we navigate into this new era of production together. Please feel free to reach out with any thoughts, additions, concerns, updates, things we did not think about, things we wish we had thought of, things that you think we were thinking but didn’t mention, things you thought we were thinking and did mention, but you have a better way to say it.....
We are also taking recipes and playlists.”*

For all of it:

info@mj68.com



**THANK
YOU**



**SAFE
BE**



Productions

Arts
District

Los
Angeles

